



HealthVoices™ 2022 Application Checklist for Individual Applicants

Before you start the application, please be sure you have the following information available. Please note that this checklist is provided as a resource to help guide you. It does not need to be completed and submitted with your application.

- Your bio, your background information, and how your experiences as an online health advocate will assist you with this project.
- The amount of funding you are requesting and the budget for the project, which should include all anticipated expenses. *Note that grant awards range between \$2,000 and \$6,000.*
- The minimum amount of funding you would need to complete this project.
- An explanation of how you will fund the project if you are awarded less funding than what you've indicated as the minimum amount required.
- A detailed description of the project, including who will benefit from the project, the specifics of the project, and when and where it takes place.
- Details surrounding your project goals, intended outcomes, how you will achieve your goals, and how you will measure what you accomplished. Please provide a reasonable estimate of the number of people who will benefit.
- A detailed explanation of how this project will advance the health of patients, benefit the community, and assist underserved groups with addressing healthcare disparities and unmet needs.
- A timeline for the project, including your expected start date and completion date. *Projects must be completed within 12 months from receipt of funds (October 2023).*